

# A GUIDE to



**THE LLOYD MORGAN  
CHARITABLE TRUST**

New Zealand & Islands of the South Pacific

# THE LLOYD MORGAN CHARITABLE TRUST

Trust Incorporated as a Board under the Charitable Trust act 1957

*Your Trust*



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New Zealand & Islands of the South Pacific

**MISSION STATEMENT**

*"To assist  
Lions Clubs to fulfil  
Humanitarian needs"*

Organisations the trust support & assist



Trust Incorporated as a Board under the  
Charitable Trusts Act 1957  
[www.lionsclubs.org.nz](http://www.lionsclubs.org.nz)



## **FOREWORD**

This handbook has been produced to give the reader a closer look at our Lions Trust.

Each section deals with a separate topic, and they are designed for use either individually or as a whole.

Our Trust has over the years developed into an important resource within MD202, thanks to continuing support from the Lions Clubs of New Zealand.

The Trust Board believes that understanding the reasons for its existence, its purpose and objectives, and the way it conducts its affairs is the kind of knowledge that should be widespread throughout our Lions family.

If this booklet helps to further that knowledge it will be serving its purpose. Please use it at every opportunity.

### *MISSION STATEMENT*

**"To assist Lions Clubs to fulfil  
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# **LLOYD MORGAN** **O.B.E.**



20 January 1918 — 24 August 2001

Lloyd Morgan was born in Paekakariki, the son of a railway worker who was killed in a train accident when Lloyd was only 11 years old. Shortly after, Lloyd's older brother also died, and at 14 with the Great Depression starting, he found himself the family breadwinner. Despite having to leave school, he continued his education at night school while working in a clothing store and then as the head booking agent in New Zealand for Fox Films.

When World War Two broke out Lloyd volunteered for the army, and was sent to officer training school before being commissioned. He served in North Africa and Italy with the New Zealand Expeditionary Force, rising to the rank of Captain and commanding a company in a machine gun battalion.

After the war Lloyd took a position with a small country hotel in what was to become a lifetime association with the hotel industry. In the early 1950's he became part-owner of a

hotel in Lower Hutt, eventually building a multi-hotel business called Family Hotels Ltd.

His growing success in the hotel industry was paralleled by an expanding interest in the well-being and future of his community, together with a personal commitment to help bring people closer together.

In 1960, he was introduced to Lionism, when a friend took him to a meeting of the Wellington (Host) Lions Club, where he was impressed with the fellowship that existed among the members. Soon after, the Club sponsored a new Lions Club in Lower Hutt, and Lloyd was asked to join. He accepted, and proudly became the new Club's Charter First Vice President.

Over the next sixteen years Lloyd followed a path of accepting steadily increasing responsibilities, culminating in his election as International President at the International Convention in Montreal, Canada, in July 1979 with 37,000 Lions present, including 750 New Zealanders.

Lloyd was an inspiration to all who knew him, and thoroughly deserved the high level of respect and admiration accorded to him by members of the Lions Family around the world and at all levels of our International Association.

Sadly, Past International President Lloyd Morgan O.B.E. passed away in August 2001.

Past International President Lloyd Morgan became Patron until his death on the 24th August 2001 when he was succeeded by his wife Ngaire Morgan as patron until her passing in 2015.

# EARLY HISTORY

## 1980

### THE BEGINNINGS OF THE TRUST

Lloyd Morgan, an outstanding New Zealand Lion, served as International President during the 1979/80 Lions Year. It is customary for the Multiple District to make a presentation to their retiring President, in recognition of their service. In most cases, the presentations take the form of a substantial personal gift, such as a luxury motor car.

Lloyd Morgan made it known to the New Zealand Lions clearly and firmly that he would not accept a personal gift.

Nevertheless, there were Lions within our Multiple District who were determined that Lloyd's year would receive permanent and lasting recognition.



PCC David Gault recalls .....

*"In 1978, it was very much in our minds that we had to make provisions for Lloyd's departure from office as International President. Council Chairman PDG Bob Collins had said it was a matter for the International Officers Support Committee of which PID Alex Grieve was Chairman.*

*Alex, PDG John Armstrong and I were driving from Timaru to the Multiple District Convention in Dunedin in 1978 and I asked the other two what they thought about a charitable trust in Lloyd's name.*

*This suggestion met with general approval at the next IOSC meeting. PDG John Armstrong (North Is) and PDG Ray Carter (South Is) were appointed fund raising convenors.*

*The Lions clubs of New Zealand generously donated over \$36,000 which was the foundation on which the Trust was built. It's history that in 1980 PID Pat Ryan (then Council Chairman) presented the Trust to Lloyd at the International Convention in Chicago, during his final plenary session as International President”.*

The idea was put to the Multiple District and capital funds were sought from Lions Clubs. The Lions family rose to the occasion and the result of it all was that during the International Convention that marked the end of Lloyd's year, the MD202 Council Chairman of the day, Pat Ryan, presented Lloyd with the newly formed Lloyd Morgan Lions Clubs Charitable Trust, established with a seeding capital of \$36,000.

In those days, that amount of money would have bought about three luxury motor cars, and this and the concept the trust represented caused quite a stir in some quarters.

**Note:**

- Alex Grieve,  
District Governor 202E 1971 - 1972  
International Director 1974 - 1976.
- John Armstrong  
District Governor 202D 1975 - 1976
- David Gault  
District Governor 202D 1974 -1975  
Council Chairman 1975 - 1976
- Ray Carter  
District Governor 202F 1972 - 1973

Lions in MD202 owe a debt of gratitude to these Lions for initiating the “Lloyd Morgan Lions Clubs Charitable Trust”

# Patrons to the TRUST



Lloyd Morgan *PIP*

Patron 1986 - 2001 = 15 years

Served on the Trust 22 years  
1979 - 2001



Ngaire Morgan

Patron 2002 - 2015 = 13 years



David Gault *PCC*

Patron 2016 - 2021 = 5 years

Served on the Trust 42 years  
1979 - 2021



## HOW THE TRUST RAISES ITS CAPITAL

The main source of capital for the Trust is raised from the Lions, and Leo Clubs of MD 202.

The funds that accrue go into the Trust's Capital Fund which provides further tribute to the service of Past International President Lloyd Morgan.

### Donations from Individuals

An individual can make a donation to the Trust either as a gift or a bequest.

### Club Donations



Each Lions year Clubs are asked to recognise the Trust by making a \$10 per member donation.

Clubs that contribute each year receive a banner patch after the first donation, and may request year tabs for subsequent years.



### Trust Recognition Awards

These are available to New Zealand Lions to recognise individuals, Lion or non-Lion, in a uniquely New Zealand fashion.

The four categories available have become the most respected way in which our Lions family can pay tribute to the service of those that they feel deserve special recognition. (*Refer pages 10 - 11*)

## THE INDIVIDUAL CATEGORIES ARE:



### FRIEND OF THE TRUST

Available to anyone who wishes to show their belief in the value of the Trust. A white lapel pin is issued, and this category may be used as a stepping stone to higher awards, which are recognised when the minimum required contribution is reached.



### HONOURED RECOGNITION

This is available for presentation to Lions, Leos, and other members of the community, to recognise outstanding service to the Lions organisation or the community at large.

Recipients receive a framed gold certificate and a distinctive blue lapel pin.



### LIFE MEMBERSHIP

This is the highest honour, and is available to all Lions and Leos, members of their families, and, at the discretion of the Trustee, such other persons whose contributions to Lions deserves special recognition. Recipients of this most prestigious honour receive a gold, framed certificate and a distinctive red lapel pin.

### BEREAVEMENTS

In lieu of floral tributes next of kin may request contributions to the Trust.

## HONOUR ROLL



The Honour Roll is displayed electronically at District Conventions and the actual Honour Roll is available for viewing at MD Conventions.

The roll perpetuates the memory of Lions and Leos who have passed away, and who gave so much of themselves to their Club and to others. A framed certificate may be issued on request. Contributions are left to the Club's discretion and should reflect the service and memory of that member.

## BENEFACTOR RECOGNITION



Available for presentation to any organisation or individual whom Clubs feel have supported their Club or community, or to any organisation or individuals who support the ideals and objectives of our Lions Trust.

A framed gold certificate is issued.

Donation for commercial organisations is \$600, or from individuals or Clubs \$300.

## BEQUEST BY WILL



Sums may be bequeathed to the Trust for general charitable purposes, or for specific purposes.

## HOW IS THE TRUST STRUCTURED

The Trust has its own constitution and Rules that were approved at a Multiple District Convention.

Administration of the Trust is the responsibility of the Trust Board who are responsible to the Multiple District Council of Governors.

The Trust consists of:

- Chairman - elected by the Board and appointed by the Multiple District Council of Governors.
- District Trustees (7) elected by their respective Districts.
- Advisory Trustees (up to 5) - recommended by the Board and appointed by Multiple District Council of Governors.
- Multiple District Council Chairman.
- International Director. (current or immediate past)
- Trust Officers. The board appoints non - voting officers to oversee the operation of the Trust.

These being:

- a. Treasurer
  - b. Secretary
  - c. Legal Counsel
  - d. Administration Officer
- The Trust operates within the parameters of the Trust Policy Code.



## THE OPERATION OF THE TRUST

The principle is quite simple.

- *Donations to the Trust become part of the Capital Fund, which is invested to provide income.*
- *The Capital Fund is locked in, for the life of the Trust, and will not be disbursed.*
- *Earnings generated from Capital Fund investments go into the Income Fund, it is this money that is available to the Trustees to disburse to Clubs according to set guidelines.*
- *Clubs can apply to the Trust for a grant or loan, to assist them with the completion of projects that qualify as being of a charitable nature.*
  - ⇒ *Every application is treated on its merits; Clubs must have adopted the project, be committed to its completion, and be directing sufficient of their resources (cash, labour etc) towards the project to provide a major proportion of the necessary funds.*
- *The Trust does not make grants so that Clubs can simply pass them on as donations and is not there to substitute for a Club's own fundraising effort.*

Contact your District Trustee if you require any further information on making a grant or loan application.

Throughout New Zealand, a significant number of worthwhile projects are completed annually thanks to the assistance the Trust is able to provide.

The more the Capital Fund can continue to grow, the more your Trust can do to assist the charitable works of New Zealand Lions.

# TRUST POSITIONS

## TRUST CHAIRMAN

Front person for the Trust, with usual board chairman responsibilities, and a good overall understanding of the Trust, its aims, and objectives.

Chairs meetings of the Trust Board, and is an ex-officio member of each Trust committee. Reports to the Trust Board, MD Council, and MD Convention.

The Trust Chairman is elected by the Trust Board and appointed by for a term of 3 years by Multiple District Council. The three year term may be renewed for a further one year term.



## INTERNATIONAL DIRECTOR

The current or immediate Past International Director from New Zealand is entitled to be a Board Member.

## MD COUNCIL CHAIRMAN

This is an annual appointment.

## DISTRICT TRUSTEES

One Trustee from each of the 7 Districts is elected for a two year term. The incumbent is eligible for re-election.

They have full trustee decision-making responsibilities, will be appointed to one of the Trust committees depending on skills, and experience and are responsible for Trust matters in their District.

## **TRUST TREASURER**

The Treasurer is paid on a time employed basis to administer Trust finances from day to day.

The Treasure is a member of the Finance Committee and is expected to keep that committee informed of matters needing attention. Prepares for all Trustees a monthly report and annual accounts when required, obtains outside independent reviews of Trust investment portfolio and investment policy.

## **ADVISORY TRUSTEES**

These positions are intended to allow the Trust Board to bring in or retain people with the skills, background, and qualifications that the Board may need either temporarily or to meet longer term requirements.

Given that the Trust is a significant Lions business, members of the Advisory Trustee team provide the necessary specialist input in the areas of administration, investments and processing of grant and loan applications.

Appointments are made annually, and may be renewed. The Trust Chairman makes appointment recommendations to the Trust Board based on knowledge of the range of skills required by the Trust. Once those selected have been approved by the Trust Board, their names are submitted to MD Council for final approval.

## TRUST COMMITTEES

To aid and facilitate the work of the Trust, and spread the decision-making base, 4 committees have been established,

1. Administration
2. Finance & Investment
3. Promotions
4. Grants & Loans

The current structure is the result of evolution and growth. It meets the needs of the present, and looks ahead to the future, but is subject to constant review and appraisal by the Trust Board.

When changes are needed, it must therefore be the Chairman and the Trust Board that makes the first moves, seeing to it that change is “managed” to achieve the desired results and avoid disruption.

This applies to all Trust positions, including the Chairmanship.

### 1. ADMINISTRATION

The Trust Board as a whole meets twice a year, and when it does there may well be matters raised that need further research and consideration.

The Administration Committee is there to pick up such items, and do the homework.

That committee may also come up with its own ideas or recommendations, but has no power to act on its own.





## 2. FINANCE & INVESTMENT

Financial matters are handled on a day to day basis by the Treasurer, however when it comes to investment decisions relating to Trust funds, the Finance Committee takes over.

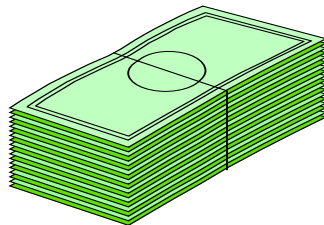
It regularly reviews investments and decides where available funds are to be placed.

As a safeguard, the Trust's investment portfolio and policy is reviewed from time to time by outside professionals who give advice and make recommendations based on their assessment of the financial climate, and the constraints under which the Trust operates.

All investment decisions are reported back to a meeting of the Trust Board for their information and approval.

The investment policy is conservative, and is weighted in the favour of income generation in preference to capital growth.

Every Trustee including the Multiple District Council Chairman received monthly updates of the Trust's financial position and other financial matters.



### 3. PROMOTIONS

It is important to promote the Trust on a regular basis and also at other times that present themselves. e.g.

- ⇒ Multiple and District Conventions,
- ⇒ Trust Web page,
- ⇒ Lion Magazine,
- ⇒ Trust Newsletter,
- ⇒ Bright Eyes order form,
- ⇒ “Understanding Your Trust” pamphlet
- ⇒ Guide to the LMLCCT (Blue Book)

Lions Pin Trading and Lion Mints are all methods used at present to promote the Trust.

The Promotion and Publicity Committee together with District Trustees and District Governors carry out this responsibility.



### DISASTER RELIEF GRANT

The trust has set up a facility for Districts to apply for an Disaster Relief Grant of up to \$10,000 in response to a significant natural disaster.

The current District Governor is to initiate the request with funds available within 24 to 48 hours.



#### **4. GRANTS & LOANS**

The Grants and Loans Committee, has a very demanding role.

The Trust has specific guidelines to work within when considering Grant and Loan applications.

Processing an application invariably calls for extra work in terms of establishing the validity of an application, and arriving at a decision fair to all concerned while meeting the needs of both the applicant Club and Trust requirements.

There can be considerable discussion between the Grants Chairman, District Trustee and the applicant Club before an application is ready to put before the whole committee for a decision.

Refer to page 20 & 21  
for Grant and Loan  
application process



## PROCESSING A GRANT OR LOAN APPLICATION



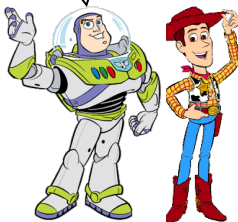
Club decides to make application and obtain an Application Form, from their District Trustee.

Club completes application form and emails it to their District Trustee with all relevant information pages.



District Trustee checks application, liaises with Club to make sure it fulfils all requirements.

District Trustee completes own recommendation form and emails it with the application to the Grants Committee Chairman.

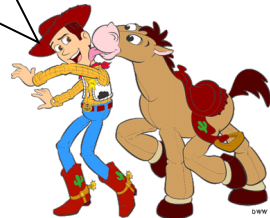


Grants Committee Chairman reviews application and if required, seeks further information and clarification from Club via District Trustee.



Grants Committee Chairman confirms that application qualifies. May add further comment or identify salient points then emails to committee.

Committee members make their own assessment and email recommendation to Grants Committee Chairman.





Grants Chairman receives responses and makes decision on consensus basis. Depending on response may need to obtain further information from the Club or District Trustee. If result unclear, may contact some or all of the committee to resolve.

When decision has been made, the Club and District Trustee are advised.

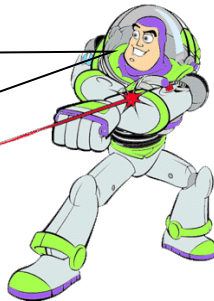


If Grant is approved, the Treasurer is instructed to deposit money into the Club's bank account.

Grants & Loans Chairman emails Trustee with 2 attachments for forwarding.  
1. Letter to Club confirming the Grant.  
2. Certificate of Completion



The Club completes and returns to Trust Treasurer **"Certificate of Completion"** at the end of the project.



The Trust asks for photos and stories on the project for Trusts Publicity Committee. Eg: Photo of LMLCCT Logo on the project.



**Thanks to** The Lloyd Morgan Lions Clubs Charitable Trust for your Grant.

# HOW DO I BECOME A TRUSTEE?

## DISTRICT TRUSTEES

This is a rewarding position for any Lion who is enthusiastic about the Trust and willing to make a contribution to their District.

A willingness to work hard and obtain knowledge about the Trust is a pre-requisite to becoming a District Trustee. A written job description can be obtained from either your current District Trustee or by contacting the Trust Chairman.

There are also constitutional qualification requirements to be met that relate to the Trustee's duties and responsibilities in managing a Charitable Trust.

Further knowledge and understanding of the Trust can also be gained by becoming a member of your District Trustee's Committee.

This Committee assists the District Trustee with promotion of the Trust in the District such as:

- ◇ planning and running of Trust events and functions
- ◇ promotion the Trust at your District Convention

Once you have an understanding of the Trust and the role of the District Trustee, get your club to forward your nomination when the next Trustee elections are scheduled in your District.



## ADVISORY TRUSTEES

Advisory Trustees are appointed to fulfil a specialist role as perceived by the Trust Chairman.

Lions interested from the Multiple District can be considered; each requiring an understanding of how the Trust works, and the Trust objectives to do the job also requires a strong commitment to the Trust and all it stands for.

When appointment recommendations are made, they are on the basis that the people named are considered first by the Chairman and Trust Board, to be the best available in terms of their specific skills, depth of knowledge and professional qualifications.



The appointment is finally approved by the MD202 Council of Governors.

*Your Trust*

## WHY WE SHOULD SUPPORT THE TRUST

1. It belongs to you, members of the MD202 Lions.
2. Your Lions Trust is unique as it was established to mark the International Presidency of a very special New Zealand Lion.
3. It is a recognised resource of funding when Clubs need assistance to finish a project.
4. Continued support ensures the growth of the Capital fund which, in turn allows continuing support to Clubs and their projects.
5. The Capital Fund will not be disbursed, however, the interest earned is returned to the Club's projects in the form of Grants and Loans.
6. The recognition structure developed by the Trust has been adopted and utilised by New Zealand Lions. It is the preferred choice whenever Lions want to give special recognition for outstanding service. (*Refer pages 10 - 11*)



### WHERE TO SEND DONATIONS:

BANK ACCOUNT:  
***The Lloyd Morgan Lions Clubs Charitable Trust***  
**02 - 0528 - 0038410 - 00**

P O Box 58041  
Whitby  
Porirua 5245



# LIONS PIN TRADING & LION MINTS



## Lions Pin Trading

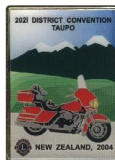
Since 1993 The NZ Lions Pin Trading Club has given all proceeds from the sale of Lions Pins to the Trust to assist building the Capital Fund.

Many Lions Pins are donated to the Trust for this purpose from District Convention Committees throughout the whole of New Zealand and from individual Lions wishing to assist the Trust.

## Lion Mints

International Mints (NZ) have contributed to the LMLCCT Capital Fund. A small but significant amount from the sale of every roll of "Lion Mints" & "Candy" is donated to the Trust.

The Lloyd Morgan Trust is very appreciative of the work done by PDG Brian Grounds (Lions Pins), and the late PDG Gael Ansell and the Lions Club of Bethlehem - Te Puna (Lion Mints).





## TRUST ANNIVERSARY FELLOWSHIP

The 1999/2000 Lions year marked the 20<sup>th</sup> anniversary of Past International President Lloyd Morgan's presidential year and the 20<sup>th</sup> anniversary of this Trust because such an important occasion was worthy of special recognition.

To commemorate that, a fellowship was established to be continued on other special occasions.

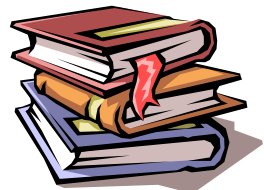
### **20<sup>th</sup> ANNIVERSARY FELLOWSHIP - \$12,000**

The first recipient of a Fellowship was Dr. Roderick MacLeod, of Wellington, who was carrying out intensive studies and research associated with the palliative care of terminally ill people.

### **25<sup>th</sup> ANNIVERSARY FELLOWSHIP - \$50,000**

In recognition of the 50<sup>th</sup> anniversary of Lions Clubs in New Zealand, the Trust Board announced, in August 2004, its intention to award a Trust Fellowship.

Dr Bridget A Robinson, Associate Professor, Department of Medicine, Oncology Service at the Canterbury District Health Board was selected and awarded the 50<sup>th</sup> Anniversary Fellowship of \$50,000 for further research.



# ACKNOWLEDGEMENTS

PID Ken Jones .....Blue Book  
PDG Robert Miller ..... Blue Book - Edited 2011  
PDG Robert Miller ..... Blue Book - Edited 2023

Revised 2003  
Revised 2009  
Revised 2015  
Revised 2019  
Revised 2021  
Revised 2023



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